

Full-time Respiratory Care Program Director

12 Month Instructional Position

Position Number:

Class and Grade: FT Faculty (12 month)

Reports to: Dean of Allied Health

Position Summary:

St. Johns River State College seeks a dedicated individual to join our faculty as a full-time instructor in the Respiratory Care program. This is a unique opportunity to give back to the profession by training the next generation of medical assistants in northeast Florida. SJR State is the primary source for medical assisting education in the tri-county area, and its medical assisting program is highly respected. Currently serving students at the Orange Park campus, the program is well-equipped with facilities for both classroom and skills instruction and has strong partnerships with local agencies for practicum experiences. Come join our team!

About the College –

SJR State is a public college located in beautiful northeast Florida along the shores of the St. Johns River. With three campuses in Clay, Putnam, and St. Johns counties, SJR State serves nearly 10,000 students each year from among a population base of 600,000 in one of the fastest-growing areas of the country. Known for its natural beauty and quality of life, SJR State's service area includes St. Augustine, the nation's oldest city, Palatka, the "Gem City of the St. Johns," and Orange Park, with roots going back to the Spanish period in Florida history.

SJR State offers a comprehensive benefit package that includes employer contributions to retirement and health insurance; dental, vision, and life insurance plans; generous paid time off; employee assistance, wellness programs and tuition assistance. More information about benefits can be found at <https://www.sjrstate.edu/hr/summaryofbenefits.pdf>.

Duties and Responsibilities:

This is a 12-month, full-time faculty position. Full-time faculty at SJR State are responsible for a combination of teaching, office hours, college service activities, and professional development as outlined in the Collective Bargaining Agreement (see <https://www.sjrstate.edu/hr/SJR-State-CBA-Final.pdf>). Duties include, but are not limited to, the following.

- A. INSTRUCTION: Provide instruction and office hours as detailed in the Collective Bargaining Agreement.
 - 1) Employ diverse teaching methods to accommodate various student learning styles, various levels of academic preparation, and nontraditional students.

- 2) Commit to continuous improvement of teaching and student learning based upon components of academic mindset.
- 3) Use student engagement strategies in instruction.
- 4) Provide accommodations to students with disabilities in a fair and timely manner.
- 5) Be prompt and regular in attendance at classes and office hours.

B. COLLEGE SERVICE: Provide college service as detailed in the Collective Bargaining Agreement.

- 1) Instructional College Service – preparing for classes; grading papers tests, and other assignments; evaluating instructional materials; preparing instructional syllabi and class schedules; utilizing the Learning Management System; providing prompt feedback to students; referring students to support services; recording and reporting grades and attendance promptly; participating in assessment of learning; etc.
- 2) Non-Instructional College Service – participating in department, division, and College planning, assessment, and accreditation activities; attending committee, department, division, and College meetings; participating in commencement ceremonies; mentoring and evaluating other faculty; participating in student activities and clubs; participating in College-wide programs and initiatives; etc.

C. PROFESSIONAL DEVELOPMENT: Participate in professional development activities as detailed in the Collective Bargaining Agreement.

Teaching assignments are made by the Dean of Allied Health and may include both daytime and evening classes. The respiratory care program director works with faculty and other clinical sites to coordinate and support the respiratory care program, including assisting with the organization, administration, continuous review, planning, development, accreditation, and general effectiveness of the program.

Minimum Qualifications:

- Bachelor's degree in Respiratory Care or a health-related field from an institution whose accreditation is recognized by the United States Department of Education.
- Must be a Registered Respiratory Therapist (RRT) in the State of Florida
- Must have four years' experience as a Registered Respiratory Therapist; of which at least two years must include clinical respiratory care.
- Must have a minimum of two years' experience teaching in an accredited respiratory care program, either as an appointed faculty member or as a clinical preceptor.

Preferred Qualifications:

- Master's degree in a health-related field