

CoARC Website for ALL Things Accreditation: www.coarc.com

On the website resources are available for key program personnel, site visitors, students. CoARC shares job postings on their job board, news and events and all documents and forms related to program accreditation. The FAQs provide excellent tools and support, check them out: <https://coarc.com/faqs/>

CoARC Site Visit Process Information: <https://coarc.com/accreditation/site-visit-process/>

The site visit is the most complex aspect of the accreditation process. It is also the most visible function of the Commission on Accreditation for Respiratory Care (CoARC). You will find helpful information and documents for before, during, and after your site visit.

Meet Your Referee at Summer Forum

This is an opportunity for program personnel and administrators to meet with their program referees on an individual basis to discuss:

- Recent changes to CoARC policies, procedures, and documentation involving the referee process.
- Interpretation of the new CoARC accreditation standards.
- What is recommended for improvement of the institution or program, including any progress reports.
- How to communicate appropriately and effectively with their program referee and Executive Office staff.

Attendance for this session is on a first-come, first-served basis and attendees are required to pre-register with the CoARC by contacting Tammy Alsup.

Attend Key Personnel Academy

This online academy is designed for full-time key personnel with programs that have at least provisional accreditation. The training cost \$275 and consists of 20 modules of content delivered online via a learning management system that will cover the content areas that will provide the most benefit to the attendee. When the course is completed the attendee will receive a certificate of completion and be awarded 24.0 continuing respiratory care education (CRCE) credits through the American Association for Respiratory Care (AARC).

To Reserve Your Spot for November 2023: <https://coarc.com/accreditation/key-personnel-academy/>

Find A Mentor in an Experienced PD/DCE

Summer Forum is a great place to network and collaborate with new and experienced key personnel from across the country. Be intentional about meeting others who have walked through a self-study and site visit and seek to learn from them to improve the program you lead. To identify a great mentor, look for:

- Experience as key personnel for 5 years or more.
- Recently completed a successful self-study and site visit for the program they lead.
- Willingness to invest in your growth as key personnel beginning the self-study and site visit process.
- A good fit to you, your personality, and how you learn!

Connect with CoARC Executive Office Staff

Questions about the site visit process should be sent to Bonnie Marrs, Senior Accreditation Specialist by email at bonnie@coarc.com.