



COMMISSION ON ACCREDITATION FOR RESPIRATORY CARE
CHANGE IN PRIMARY POLYSOMNOGRAPHY INSTRUCTOR

CHANGE IN PROGRAM PERSONNEL			
PRIMARY SLEEP SPECIALIST INSTRUCTOR STATUS			
Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Acting <input type="checkbox"/> <i>*Explanation of status is located in Accreditation Policies 6.0- Personnel</i>			
Program Name:			
City:	State:	Zip Code:	
Program Number:			
FORMER PRIMARY INSTRUCTOR			
Name:		Credentials:	
NEW PRIMARY INSTRUCTOR			
Name:		Credentials:	
Address:			
City:	State:	ZIP Code:	
Phone:	Cell:	E-mail:	
RPSGT Credential Issued on:		Expires:	
PLEASE NOTE: The primary instructor must be a registered polysomnographic technologist (RPSGT), CRT-SDS, or RRT-SDS, possess at least an associate degree, and have at least 3 years of clinical experience in sleep technology. It is recommended that the individual should have at least one (1) years' experience in an appropriate teaching position. [Standard 2.12] <i>*Further Explanation is located on Accreditation Policies 6.0. Personnel</i>			
PREPARER CHECKLIST...			
<input type="checkbox"/> Letter of Appointment / Acceptance.		Send all 5 completed documents: CoARC Shelley Christensen shelley@coarc.com	
<input type="checkbox"/> CoARC CV Outline (available on website)			
<input type="checkbox"/> Copy of RPSGT or SDS Certificate			
<input type="checkbox"/> Copy of official college transcript (highest degree completed)			
<input type="checkbox"/> This completed form			
FOR COARC EXECUTIVE OFFICE ONLY			
<input type="checkbox"/> Approved		<input type="checkbox"/> Confirmation of Change Sent to Program	
<input type="checkbox"/> Temporary until		<input type="checkbox"/> Updated Database	
Signature:		Signature:	
Date:		Date:	