



## Respiratory Care Standard-Two Day Site Visit Agenda

**INSTITUTION NAME:** \_\_\_\_\_

### **Sunday or Wednesday**

Arrival of site visitors                      Site visitors pre-visit conference (SV Team only)

### **Monday or Thursday**

8:00 AM - 8:30 AM                      Arrive on Campus

8:30 AM – 9:00 AM                      Meet with Faculty

9:00 AM – 9:30 AM                      Meet with Administration (\*Read Opening Statement)

9:30 AM – 10:00 AM                      Meet with Graduates (Who should attend? See below...)

10:00 AM – 10:30 AM                      Meet with All First Year Students

10:30 AM – 11:30 AM                      Meet with All Second Year Students

11:30 AM – 12:00 PM                      Meet with Medical Director

12:00 PM – 1:00 PM                      Advisory Committee Luncheon (no Key Personnel in attendance)

1:00 PM – 1:30 PM                      Meet with Clinical Instructors (Who should attend? See below...)

1:30 PM – 5:00 PM                      Review Program Documents

5:00 PM – 5:30 PM                      Site Visitors return to hotel

### **Tuesday or Friday**

8:00 - 8:30 AM                      Arrive on Campus – Clarify concerns with Faculty

8:30 – 10:30 AM                      Executive Session  
(For Site Visitors Only – PD/DCE should be available for clarifications)

10:30 – 11:00 AM                      Meet with Faculty to review Site Visit Report  
(Consultation conference)

11:00 AM – 12:00 PM                      Summation Conference (\*Read closing statement)



## COMMISSION ON ACCREDITATION FOR RESPIRATORY CARE ON-SITE REVIEW AGENDAS

**Graduates** – Graduates from the past five years should be invited with emphasis on most recent graduates. Invite all graduates and try to get a good representation to meet with the site visit team.

**Clinical Instructors** – If you have paid clinical instructors, all are expected to be in attendance. If you use hospital paid preceptors, work with employers on the Advisory Committee to ensure the attendance of at least one preceptor from each clinical affiliate.

\* Opening and closing statements will be signed by the Administration, Program Director, and Site Visit Team Captain.