



Respiratory Care Standard-Two Day Site Visit Agenda

INSTITUTION NAME: _____

Sunday or Wednesday

Arrival of site visitors Site visitors pre-visit conference (SV Team only)

Monday or Thursday (Highlighted Items will have all 3 Site Visitors present)

8:00 AM - 8:30 AM	Arrive on Campus
8:30 AM – 9:00 AM	Meet with Faculty
9:00 AM – 9:30 AM	Meet with Administration (*Read Opening Statement)
9:30 AM – 10:00 AM	Meet with Graduates (Who should attend? See page 3)
10:00 AM – 10:30 AM	Meet with All First Year Students
10:30 AM – 11:30 AM	Meet with All Second Year Students
11:30 AM – 12:00 PM	Meet with Medical Director
12:00 PM – 1:00 PM	Advisory Committee Luncheon (no Key Personnel in attendance)
1:00 PM – 1:30 PM	Meet with Clinical Instructors (Who should attend? See page 3)
1:30 PM – 5:00 PM	Review Program Documents
5:00 PM – 5:30 PM	Site Visitors Return to hotel

Tuesday or Friday

8:00 - 8:30 AM	Arrive on Campus – Clarify concerns with Faculty
8:30 – 10:30 AM	Executive Session (For Site Visitors Only – PD/DCE should be available for clarifications)
10:30 – 11:00 AM	Meet with Faculty to review Site Visit Report (Consultation conference)
11:00 AM – 12:00 PM	Summation Conference (*Read Closing Statement)



COMMISSION ON ACCREDITATION FOR RESPIRATORY CARE
ON-SITE REVIEW AGENDAS

Respiratory Care with Degree Advancement (DA) Option
Two Day Site Visit Agenda

INSTITUTION NAME: _____

Sunday or Wednesday

Arrival of site visitors Site visitors pre-visit conference (**SV Team only**)

Monday or Thursday

8:00 AM - 8:30 AM	Arrive on Campus
8:30 AM – 9:00 AM	Meet with Faculty (DA SV team to meet w/ RC program faculty and DA faculty separately)
9:00 AM – 9:30 AM	Meet with Administration
9:30 AM – 10:00 AM	Meet with Graduates (DA SV team to meet w/ graduates of DA program separately)
10:00 AM – 10:30 AM	Meet with First Year Students (DA SV team to meet w/ students enrolled in DA program separately)
10:30 AM – 11:30 AM	Meet with Second Year Students (DA site visit team to meet w/ students enrolled in DA program separately)
11:30 AM – 12:00 PM	Meet with Medical Director (DA SV team to meet w/ co-medical director separately, if applicable)
12:00 PM – 1:00 PM	Advisory Committee Luncheon (<u>no Key Personnel in attendance</u>)
1:00 PM – 1:30 PM	Meet with Clinical Instructors (DA SV team to evaluate facilities and meet with clinical instructors and then return by 3pm to review program documents)
1:30 PM – 5:00 PM	Review Program Documents
5:00 PM – 5:30 PM	Return to hotel



Respiratory Care with Degree Advancement Option
Two Day Site Visit Agenda

INSTITUTION NAME: _____

Tuesday or Friday

8:00 AM - 8:30 AM	Arrive on Campus – Clarify concerns with Faculty
8:30 AM – 10:30 AM	Executive Session (For Site Visitors Only – PD/DCE should be available for clarifications)
10:30 AM – 11:00 AM	Meet with Faculty to review Site Visit Report (Consultation Conference)
11:00 AM – 12:00 PM	Summation Conference

Graduates – Graduates from the past five years should be invited with emphasis on most recent graduates. Invite all graduates and try to get a good representation to meet with the site visit team.

Clinical Instructors – If you have paid clinical instructors, all are expected to be in attendance. If you use hospital paid preceptors, work with employers on the Advisory Committee to ensure the attendance of at least one preceptor from each clinical affiliate.

* Opening and closing statements will be signed by the Administration, Program Director, and Site Visit Team Captain.