



**COMMISSION ON ACCREDITATION FOR RESPIRATORY CARE**  
**Clinical Site Affirmation Form**  
**– Sleep Disorders Specialist (SDS) Program Option**

**Proposed Program Name and Location:**

A Clinical Site Affirmation Form is required for **CoARC Accreditation Policy 2.04**

Visit the CoARC website at [www.coarc.com](http://www.coarc.com) for a copy of the Accreditation Policies and Procedures Manual.

The sponsor of the proposed program must complete **only Questions 1 through 4 for each clinical site**. The Respiratory Care/Sleep Center Department Director must complete the Statement of Support and submit the entire form directly to the CoARC Executive Office. **Submitting an incomplete or incorrect form may result in a delay or denial of the Approval of Intent to start a new program. Completed copies of this form submitted by the sponsor will not be accepted.**

1. a. Clinical Site Name (NO healthcare system names):

City:

State:

b. One-way distance, in miles, of this site from the main base program: \_\_\_\_\_ miles

2. Content areas provided by this clinical site. **Check all that apply.**

SDS Adult:  SDS Peds:  PAP:  MSLT/MWT:   
 Protocols:  Scoring:  Compliance:  Portable/HST:   
 Other (specify): \_\_\_\_\_

3. Student Capacity

Number of students per cohort to be assigned to this clinical site at one time:

First-year: \_\_\_\_\_ Second-year: \_\_\_\_\_ Total cohorts per year: \_\_\_\_\_

4. Lab/Center Accreditation Status:

5. Clinical site representative serving on Study Group, or Advisory Committee.

Name and credentials:

Title:

Email:

If the representative from this clinical site is not on the new program’s Study Group or the existing program’s Advisory Committee, then briefly explain the reason.



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**(This section to be completed by the clinical site ONLY)**

1. Anticipated student/clinical faculty supervision ratio at this site:
2. Identify any other respiratory therapy programs at this site concurrently. If additional space is needed, please provide the information separately.

Name of Program(s)	Number of Students
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**Statement of Support**

We at \_\_\_\_\_ (facility name) affirm that we have sufficient clinical resources to support our share of the clinical activities required of the respiratory care program from (sponsoring institution name) \_\_\_\_\_. With this signed affirmation, we agree to host up to \_\_\_\_\_ first-year students per cohort and \_\_\_\_\_ second-year students per cohort from this sponsor with a maximum of \_\_\_\_\_ cohort from this sponsor. Additionally, we affirm that conducting clinical activities with students from \_\_\_\_\_ will not compromise the quality of clinical education experiences for existing affiliated programs.

RC Dept./Sleep Center Director's

Name:  
 Email:  
 Office #:  
 Signature:

Date:

Facility Administrator's

Name:  
 Email:  
 Office #:  
 Signature:

Date:

**THE CLINICAL SITE COMPLETING THIS FORM MUST EMAIL THE ENTIRE DOCUMENT TO THE COARC EXECUTIVE OFFICE:**

[bonnie@coarc.com](mailto:bonnie@coarc.com)

Commission on Accreditation for Respiratory Care  
 264 Precision Blvd, Telford, TN 37690

**For questions concerning this form, please contact Bonnie Marrs at (817) 283-2835 ext. 102**