



Respiratory Care Standard Provisional Site Visit Agenda

INSTITUTION NAME: _____

Sunday or Wednesday

Arrival of site visitors Site visitors pre-visit conference (SV Team only)

Monday or Thursday

8:00 AM - 8:30 AM	Arrive on Campus
8:30 AM – 9:00 AM	Meet with Faculty
9:00 AM – 9:30 AM	Meet with Administration (*Read Opening Statement)
9:30 AM – 10:30 AM	Meet with Program Director and Director of Clinical Education
10:30 AM – 11:00 AM	Tour Facility
11:00 AM – 11:30 AM	Review Program Documents
11:30 AM – 12:00 PM	Meet with Medical Director (or when available)
12:00 PM – 1:00 PM	Advisory Committee Luncheon (No Key Personnel in attendance)
1:00 PM – 1:30 PM	Meet with Clinical Instructors
1:30 PM – 5:00 PM	Review Program Documents
5:00 PM – 5:30 PM	Return to Hotel

Tuesday or Friday

8:00 - 8:30 AM	Arrive on Campus – Clarify concerns with Faculty
8:30 – 10:30 AM	Executive Session (SV Team Only – PD/DCE should be available for clarifications)
10:30 – 11:00 AM	Meet with Faculty to review On-Site Review Report (Consultation Conference)
11:00 AM – 12:00 PM	Summation Conference (*Read Closing Statement)

* Opening and Closing statements will be signed by the Administration, Program Director, and SV Team Captain.