



COMMISSION ON ACCREDITATION FOR RESPIRATORY CARE
CHANGE IN PRIMARY POLYSOMNOGRAPHY INSTRUCTOR

CHANGE IN PROGRAM PERSONNEL

PRIMARY SLEEP SPECIALIST INSTRUCTOR STATUS

Permanent [] Temporary [] Acting []
*Explanation of status is located in Accreditation Policies 6.0- Personnel

Program Name:

City:

State:

Zip Code:

Program Number:

FORMER PRIMARY INSTRUCTOR

Name:

Credentials:

NEW PRIMARY INSTRUCTOR

Name:

Credentials:

Address:

City:

State:

ZIP Code:

Phone:

Fax:

E-mail:

RPSGT Credential Issued on:

Expires:

PLEASE NOTE: The primary instructor must be a registered polysomnographic technologist (RPSGT), CRT-SDS, or RRT-SDS, possess at least an associate degree, and have at least 3 years of clinical experience in sleep technology. It is recommended that the individual should have at least one (1) years' experience in an appropriate teaching position. [Standard 2.12]
*Further Explanation is located on Accreditation Policies 6.0. Personnel

PREPARER CHECKLIST...

- [] Letter of Appointment / Acceptance.
[] Primary Instructor Resume (showing required experience).
[] Copy of Primary Instructor RPSGT or SDS Certificate
[] Copy of Primary Instructor college transcript (highest degree completed)
[] This completed form

Send all 5 completed documents:
CoARC
Tammy Alsup
tammy@coarc.com

FOR COARC EXECUTIVE OFFICE ONLY

[] Approved
[] Temporary until ____/____/____
Signature: _____
Date: ____/____/____

[] Confirmation of Change Sent to Program
[] Updated Database
Signature: _____
Date: ____/____/____