



COMMISSION ON ACCREDITATION FOR RESPIRATORY CARE
CONSORTIUM ON-SITE REVIEW AGENDA

Respiratory Care Standard-Two Day Site Visit Agenda

INSTITUTION NAME: _____

Sunday or Wednesday

Arrival of site visitors Site visitors pre-visit conference (*SV Team Only*)

Monday or Thursday

8:00 AM - 8:30 AM	Arrive on Base Campus
8:30 AM – 9:00 AM	Meet with Faculty
9:00 AM – 9:30 AM	Meet with Administration
9:30 AM – 10:00 AM	Meet with Graduates
10:00 AM – 11:00 AM	Meet with First Year Students
11:00 AM – 11:30 AM	Meet with Second Year Students
11:30 AM – 12:00 PM	Meet with Medical Director
12:00 PM – 1:00 PM	Advisory Committee Luncheon (<i>no Key Personnel in attendance</i>)
1:00 PM – 1:30 PM	Meet with Clinical Instructors
1:30 PM – 5:00 PM	Review Program Documents
5:00 PM – 5:30 PM	Return to hotel

Tuesday or Friday

8:30 – 9:00	Arrive at 2 nd Campus - Meet with Administration
9:00 – 9:30	Meet with First Year Students
9:30 – 10:30	Meet with Second Year Students
10:30 – 11:00	Review 2 nd Campus specific records (student files, etc.)
11:00 – 12:00	Return to Base Campus
12:00 – 1:00	Lunch
1:00 – 1:30	Clarify concerns with Faculty
1:30 – 3:30	Executive Session (For Site Visitors Only – PD/DCE should be available for clarifications)
3:30 – 4:00	Meet with Faculty to review Site Visit Report (Consultation conference)
4:00 – 5:00	Summation Conference

Please Note: Due to the distance of the satellite program(s), the program might be financially responsible for an additional night of accommodations and/or a 3rd site visitor.